

WALES & BORDER COUNTIES PIG BREEDERS ASSOCIATION
ASSOCIATION CONSTITUTION AS REVISED 21/11/99

1. Name of Association

- 1.1.1 The Association shall be called the Wales & Border Counties Pig Breeders Association

2. Objectives

- 2.1.1 The purpose of the Association shall be to promote high standards of pig breeding, husbandry and welfare, particularly in Wales and English Border counties, in the terms of the 'Aims and Objectives' set out in Appendix 1 to this constitution (which is deemed to be part of the constitution)

3. Administration of the Association

- 3.1.1 Subject to the matters set out below the Association shall be administered and managed in accordance with this Constitution by the members of a Management Committee constituted in accordance with Clause 5 & 6

4. Membership

- 4.1 There shall be two classes of Membership open to all: -

4.1.1 Individual Membership

4.1.2 Family Membership

- 4.2 Membership shall be subject to the following conditions: -

4.2.1 Individual Members: -

Shall have submitted a written application for membership, which shall incorporate an agreement to accept and abide by the Association's constitution and rules, in accordance with Clause 4.6

Shall have paid the appropriate Membership Subscription for the year (the Association's record of membership shall be definitive in this respect)

4.2.2 Family Members

Shall be limited to the immediate family living under the same roof

Shall have been included within a written application for membership, which shall incorporate an agreement to accept and abide by the Association's constitution and rules, in accordance with Clause 4.6

Shall be covered by an up to date family Membership Subscription for the year (the Association's record of membership shall be definitive in this respect)

4.2.3 All Members (Individual and Family) shall be entitled to attend the Annual and any Special General Meeting, and shall be entitled to vote on any issue put before such a meeting in

accordance with Clause 8, except that not more than two members of any one family may vote

- 4.3 Membership Fees for each for each year shall be proposed by the management Committee and approved or varied by the following Annual General Meeting. The level of Membership Fee may be varied between Individual and Family Membership
- 4.4 A designated Officer shall keep a record of current Membership, which shall be definitive in respect of eligibility for voting or any other Association purpose
- 4.5 All Members joining the Association shall be deemed to accept the terms of this Constitution and any amendments published from time to time by the Management Committee. Members shall endeavour to behave so as not to discredit the Association at any time

5. Duties and Powers of the Management Committee

- 5.1 The Management Committee required under Clause 3 shall consist of Chairman, Vice-Chairman, Secretary and Treasurer (the Officers of the Association), and may also include up to five other Members as properly appointed from time to time at the Annual General Meeting. If any post cannot be filled at the Annual General Meeting or if a vacancy subsequently arises, then the Committee may allocate the responsibility to an existing Officer, or by a simple majority vote, co-opt a Member to serve thereon. Exceptionally, the Committee may increase its membership by co-option to more than nine until the following Annual General Meeting. However the proceedings of the Committee shall not be invalidated by any vacancy or by a failure to appoint or any defect in an appointment or the qualification of any Committee Member
- 5.2 The Chairman, Vice-Chairman, Secretary, and Treasurer shall be the Officers of the Association who shall be responsible for ensuring that all decisions of the Management Committee are carried out and that the affairs of the Association are conducted in accordance with this Constitution and any other Association rules.
- 5.3 All Officers and Committee Members shall serve for two years until the appropriate Annual General Meeting, when Officers shall be elected and the Committee reconstituted. All existing Officers and Committee Members may stand for election or re-election with other eligible Members
- 5.4 All Management Committee members shall be at least 16 years of age.

6. Management of the Association by the Management Committee

- 6.1 The Committee shall meet at least three times annually

- 6.2 Five Committee Members shall form a quorum, which however must include two Officers of the Association
- 6.3 All decisions taken at a Committee meeting shall be either unanimously agreed or the result of a simple majority vote of the Members present, following a duly proposed and seconded motion. The Chairman shall not vote on any issue unless a casting vote is required
- 6.4 The Committee shall maintain adequate and proper account books showing all monies coming into and leaving the Association accounts. Minutes of all Management Committee and General Meetings, records of membership, Committee membership, and other records as decided from time to time by the committee. These documents shall be kept for at least seven years. A continuing file of Association awards etc will be kept in perpetuity.
- 6.5 Any Committee Member absenting himself from three consecutive Committee meetings shall be deemed to have resigned from the committee, unless the Committee decides that there are extenuating circumstances.
- 6.6 The Committee shall have the power to make rules applying to the day-to-day running of the Association or for particular events or situations, as long as such rules do not contravene or compromise the Constitution
- 6.7 Cases of alleged misconduct, which are deemed by the Chairman to be worthy of investigation, shall be examined by any three of the Association Officers. Should they decide that there is a case to answer they may by means of a notice in writing inform the Member concerned that the matter will be raised at the next meeting of the Committee. The notice shall allow the Member at least two weeks to prepare a verbal or written submission to the Committee. If the officials first examining the matter consider that urgent action is necessary, then they shall have the power to suspend the Member. The Committee shall have the power to dismiss any member from the Association if two-thirds of the Committee members present agree. The decision of the Committee shall be final.

7. Finances

- 7.1 No expenditure above £250 shall be permitted unless approved in advance by the Chairman
- 7.2 The Association or any of its Officers or Members shall not be liable for any expenditure that has not been sanctioned by the Committee

- 7.3 All Management Committee Members shall be considered to be jointly responsible for the financial liabilities of the Association
- 7.4 The accounts of the Association shall be controlled by the Management Committee through the Treasurer who shall present an updated statement to the Committee at regular intervals
- 7.5 The Association's financial year shall end on 31st September each year and a proper statement of the accounts, duly audited, shall be presented by the Treasurer for approval to the Annual General Meeting in October each year. The accounts shall include an inventory of equipment owned by the Association
- 7.6 The accounts shall be audited by an independent person appointed at the Annual General Meeting or by the Management Committee
- 7.7 Association funds shall only be held in accounts opened in the name of the Association and approved by the Committee
- 7.8 The withdrawal of monies from any Association account shall require the signatures of the Treasurer and one of two other designated Officials
- 7.9 Money shall be raised by subscriptions from Members, grants, donations and sponsorships and the proceeds of fundraising efforts. The levels of subscriptions shall be set each year by the Annual General Meeting

8. Annual and Special General Meetings

- 8.1 The Annual General Meeting (AGM) shall be held annually and shall conduct the following business: -
 - 8.1.1 To approve the Minutes of the previous AGM and to discuss matters arising
 - 8.1.2 To receive reports from the Chairman and Secretary
 - 8.1.3 To receive and approve the Annual accounts and auditor's report, within a report by the Treasurer
 - 8.1.4 To appoint Association Officers and Management Committee
 - 8.1.5 To appoint an auditor for the coming year
 - 8.1.6 To consider any other matters that have been submitted in writing to the Secretary at least 14 days prior to the AGM
- 8.2 A Special General Meeting (SGM) may be called by application to the Secretary in writing supported by the signatures of at least six Members. The Management Committee shall also have the power to call an SGM
- 8.3 At least 14 days notice in writing to all Members or by Newsletter shall be given for any General Meeting

8.4 All matters before any General Meeting shall be decided by a simple majority vote of those present who are entitled to vote in accordance with Clause 4.3. The Chairman shall not vote unless a casting vote is necessary

8.5 A quorum at any General Meeting shall be ten Members, including at least two Officers

9. Alteration to the Constitution

9.1 No alteration to this Constitution shall be made except at an AGM or SGM properly convened for the purpose

10. Dissolution of the Association

10.1 The Association shall be dissolved upon a resolution to that effect passed at a SGM convened for that purpose by a majority of not less than two-thirds of Members voting thereat

10.2 Such a resolution shall include determination of the disposal of any assets and funds, after all debts have been paid.

11. Matters Not Provided For

11.1 Matters not provided for in this Constitution shall be dealt with by the Management Committee and if appropriate reported to the following AGM

12. Liability

12.1 The Association, its Committee, Officers or any person properly authorised to act on its behalf shall not be liable for any accident or injury to property or persons, however caused

WALES & BORDER COUNTIES PIG BREEDERS ASSOCIATION

ASSOCIATION CONSTITUTION

APPENDIX 1 – AIMS & OBJECTIVES

1. To promote pig breeds and meat and its unique variety within the Association area and beyond
2. To collate a database and provide a directory of services such as cutting, smoking, transport etc which are useful to members and to assist interested parties in sourcing live pigs and pig meat for customers
3. To monitor and disseminate new legislation and regulations, and when necessary to lobby vigorously for or against proposals which affect pig producers
4. To pool resources in procuring promotional literature and advertising
5. To awaken the public to the fact that a traditional British countryside with mixed livestock farming will only be there as long as they eat British meat in variety
6. To support agricultural shows in providing increased facilities for the promotion and presentation of pigs
7. To provide events covering general pig husbandry and showmanship and any other subjects desired by members

Draft 3 – January 2000 VW
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This revised Constitution and the appended Aims and Objectives, were agreed at the Committee Meeting held on 23rd January 2000, to be put to the next Annual General Meeting